

## Saltash Town Council Fees and Charges

Description	2021/2022 Charge	2021/2022 Charge	
<b>Room Hire (min of 2 hour booking from 01/04/2014) (Non VATable)</b>			
<b>Guildhall</b>	Casual ph - weekdays 9am- 5pm (Community Rate)	£10.00	£10.30
	Casual ph - weekends & evenings (Community Rate)	£21.00	£21.50
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.40
	Casual ph - weekends & evenings (Commercial Rate)	£25.20	£25.90
<b>Council Chamber</b>	Casual ph - weekdays 9 am - 5pm (Community Rate)	£10.00	£10.30
	Casual ph - weekends & evenings (Community Rate)	£15.00	£15.40
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.40
	Casual ph - weekends & evenings (Commercial Rate)	£18.00	£18.50
<b>20% Discount for regular bookers evenings and weekends</b>			
<b>Room Hire Extras (VATable)</b>	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
	Photocopying	20p black 35p colour	20p black 35p colour
<b>Room Hire (min of 2 hour booking) (VATable)</b>			
<b>Isambard House (Station Building)</b>	Casual ph - weekdays 9am- 5pm (Community Rate)	£10.00	£10.00
	Casual ph - weekends & evenings (Community Rate)	£15.00	£15.00
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
	Casual ph - weekends & evenings (Commercial Rate)	£30.00	£30.00
<b>20% Discount for regular bookers evenings and weekends</b>			
<b>Room Hire Extras (VATable)</b>	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
<b>Other Charges (VATable)</b>			
	Freedom of Information Charge (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
	Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
<b>Mooring Fees (VATable)</b>			
	Pontoon (Berth) per metre - permanent users, charge per annum, minimum £900 (Non Commercial)	£150.00	£155.00
	Pontoon (Berth) per metre - permanent users, charge per annum, minimum £1,300 (Commercial)	£225.00	£235.00
	Visiting boats - (2 hours free);charge for 24 h (Non Commercial)	£25.00	£25.00
	Visiting boats - (2 hours free);charge for 24 h (Commercial)	£37.50	£37.50
	Visiting boats - 3 day stay (1 Day free of charge) (Non Commercial)	£50.00	£50.00
	Trusted boated scheme - (casual users); charge per annum	£75.00	£75.00
<b>Library Charges</b>			
<b>Overdue charges for books and free DVD loans:</b>			
Adult members	Set by Cornwall Council	Set by Cornwall Council	
Access, Concessionary and Young Adult members	£0.25 per open day to a maximum of £8.00	£0.25 per open day to a maximum of £8.00	
Child members (under 16)	£0.15 per open day to a maximum of £4.00	£0.15 per open day to a maximum of £4.00	
	No charge	No charge	
<b>Replacement membership cards:</b>			
Adult members	£1.50	£1.50	
Concessions, Access, Young Adult	£1.00	£1.00	
Under 16s	£0.50	£0.50	
<b>Hire Charges:</b>			
DVDs :	from £0.50 to £3.00 per week	from £0.50 to £3.00 per week	
Access Member limited to 2 at a time	Free	Free	
Non-fiction	Free	Free	
CDs:	£1.00	£1.00	
Access Member	Free	Free	
Computer games (where available)	£3.00 per week	£3.00 per week	
Audiobook CDs per 3 week loan			
Adults	Free	Free	
Children	Free	Free	
Access members, housebound member and looked after children	Free	Free	
<b>Reservations:</b>			
Adults and Concessionary users	£1.00 per item if placed by staff member	£1.00 per item if placed by staff member	
Online reservations	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time	
Access and Housebound members	Free	Free	
Under 18s	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time	
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)	Free	Free	
Books on Prescription	Free	Free	
<b>Performing Arts collection:</b>			

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Description	2021/2022 Charge	2021/2022 Charge	
Vocal and Orchestral sets <b>Vocal and orchestral sets requested from outside Cornwall</b>	no charge	no charge	
Vocal scores	10 Scores at £4 per month	10 Scores at £4 per month	
Orchestral sets	£10.00 per set per three months	£10.00 per set per three months	
Postage charge (please note this charge may vary, ask staff for details)	£7.00 per 20 copies	£7.00 per 20 copies	
Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	£6.00	
Reservation charge from library authorities outside South West Region (non-refundable)	£12.05	£12.05	
<b>Renewals will be charged at the rates and time periods as listed above</b>			
Late returns charge applies	£10.00	£10.00	
Missing part charged, unless a new copy is supplied by customer	at cost plus £5.00 administration fee	at cost plus £5.00 administration fee	
<b>Out of County Inter Library Loan Requests:</b>			
Adults	£10.10	£10.10	
Concessions, Young Adults	£9.10	£9.10	
Children	£4.10	£4.10	
British library book loan request	£19.00	£19.00	
British Library periodical request	£13.25	£13.25	
British Library Loan Renewal	£5.10 per 3 week renewal period	£5.10 per 3 week renewal period	
<b>Please note that persons owing more than £5.00 in library charges may be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.</b>			
<b>Use of public computers (subject to availability):</b>			
Cornwall library members	Free for two hours	Free for two hours	
Other library members (English and Welsh Library Authorities on production of a library card)	Free for one hour	Free for one hour	
Non-members	Free for half an hour - no extension	Free for half an hour - no extension	
Access to Wi-Fi	Free	Free	
<b>Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.</b>			
<b>Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes</b>			
<b>Printing from any source:</b>			
<b>1-29 sheets (price per sheet)</b>			
Monochrome A4	£0.10	£0.10	
Monochrome A3	£0.20	£0.20	
Colour A4	£0.50	£0.50	
Colour A3	£1.00	£1.00	
<b>30 plus sheets (price per sheet)</b>			
Monochrome A4	£0.08	£0.08	
Monochrome A3	£0.16	£0.16	
Colour A4	£0.40	£0.40	
Colour A3	£0.80	£0.80	
High gloss colour printing on customer's own paper	£1.00	£1.00	
High gloss colour printing on library paper	£1.25 per sheet	£1.25 per sheet	
<b>Commission rates:</b>			
Requires signed agreement in place between artist and relevant Council	30%	30%	
<b>Additional Library Charges</b>	<b>Set by Saltash Town Council</b>	<b>Set by Saltash Town Council</b>	
<b>Merchandise Items with logo</b>	<b>2021/22</b>	<b>2021/22</b>	
Jute Bags (Each)	£1.90	£1.90	
Coffee Mugs (Each)	£1.99	£1.99	
Writing Kits (Each)	£5.99	£5.99	
<b>Activities</b>	Price to be given on application	Price to be given on application	
<b>Description</b>	<b>2021/2022</b>	<b>2021/2022</b>	<b>2022/2023</b>
<b>Allotments</b>	£30.00	£30.00	£30.00
<b>(Non VATable)</b>	£40.00	£40.00	£45.00

## Saltash Town Council Fees and Charges

Description	2021/2022 Charge	2021/2022 Charge	
Churchtown pa	£40.00	£40.00	£50.00
Grenfell Avenue New Site pa	£30.00	£30.00	£30.00
Water pa	£10.00	£10.00	£10.00

### Notes

Inflationary rate used for fees and charges increase is CPI 2.5% based on June 2021